








# Office 365 Business Plans

Office 365 Business Essentials	Office 365 Business	Office 365 Business Premium
<p><b>Get business-class email &amp; the web version of Office applications</b></p>  <ul style="list-style-type: none"> <li>• Business-class email with 50 GB mailbox</li> <li>• Web version of Office 2016: Outlook, Word, Excel, and PowerPoint (desktop version of apps not included)</li> <li>• 1 TB file storage &amp; sharing</li> <li>• HD video conferencing with Skype for Business*</li> </ul>	<p><b>Get the desktop and web version of Office applications</b></p>  <ul style="list-style-type: none"> <li>• (Email not included)</li> <li>• Desktop &amp; web version of Office 2016:</li> <li>• Outlook, Word, Excel, and PowerPoint</li> <li>• One license covers 5 phones, 5 tablets, &amp; 5 PCs or Macs per user</li> <li>• 1 TB file storage &amp; sharing</li> </ul>	<p><b>Get business-class email &amp; the desktop and web version of Office applications</b></p>  <ul style="list-style-type: none"> <li>• Business-class email with 50 GB mailbox</li> <li>• Desktop &amp; web version of Office 2016: Outlook, Word, Excel, and PowerPoint</li> <li>• Outlook, Word, Excel, and PowerPoint</li> <li>• One license covers 5 phones, 5 tablets, &amp; 5 PCs or Macs per user</li> <li>• 1 TB file storage &amp; sharing</li> <li>• HD video conferencing with Skype for Business*</li> </ul>

	Office 365 Business Essentials	Office 365 Business	Office 365 Business Premium
<b>Fully installed Office applications</b> <i>Word, Excel, PowerPoint, Outlook, Publisher, OneNote, and Skype for Business on up to 5 PCs or Macs per user</i>		✓	✓
<b>Office on tablets and phones</b> <i>for the fully installed Office experience on up to 5 tablets and 5 phones per user</i>		✓	✓
<b>Online versions of Office</b> <i>including Word, Excel and PowerPoint</i>	✓	✓	✓
<b>File storage and sharing</b> <i>with 1 TB storage per user</i>	✓	✓	✓
<b>Business class email, calendar, and contacts</b> <i>with a 50 GB inbox per user</i>	✓		✓
<b>Unlimited online meetings, IM, and audio, HD video, and web conferencing.</b>	✓		✓
<b>Intranet site for your teams</b> <i>with customizable security settings</i>	✓		✓
<b>Corporate social network</b> <i>to help employees collaborate across departments and locations</i>	✓		✓
<b>Professional digital storytelling tools</b> <i>to create interactive reports, presentations and more</i>	✓		✓
<b>User maximum</b>	300	300	300

# Office 365 Enterprise Plans

Office 365 ProPlus	Office 365 Enterprise E1	Office 365 Enterprise E3	Office 365 Enterprise E5
<p><b>Fully installed Office on PC/Mac with apps for tablets and phones</b></p>  <ul style="list-style-type: none"> <li>• (Email not included)</li> <li>• 1 TB file storage and sharing</li> <li>• Fully installed Office on PC/Mac</li> <li>• Office apps on tablets and phones</li> <li>• Self-service BI in Excel</li> </ul>	<p><b>Online versions of Office with email and video conferencing</b></p>  <ul style="list-style-type: none"> <li>• Email with 50 GB mailbox</li> <li>• 1 TB file storage and sharing</li> <li>• HD video conferencing</li> <li>• Office Online</li> <li>• Team sites</li> </ul>	<p><b>All the features of ProPlus and E1 plus compliance tools, information protection, and voicemail integration</b></p>  <ul style="list-style-type: none"> <li>• Unlimited email storage for in-place archive</li> <li>• Advanced email with archiving and legal hold</li> <li>• Unified eDiscovery center</li> <li>• Rights management, data loss prevention, &amp; encryption</li> <li>• Hosted voicemail support</li> </ul>	<p><b>All the features of E3 plus a new class of unified communications solutions with advanced Skype for Business meetings and voice capabilities</b></p>  <ul style="list-style-type: none"> <li>• Advanced analytics with Power BI and Delve Analytics</li> <li>• In-place, Advanced eDiscovery</li> <li>• Advanced security with Advanced Threat Protection &amp; Customer Lockbox</li> </ul>

	Office 365 ProPlus	Office 365 E1	Office 365 E3	Office 365 E5
<b>Fully installed Office applications</b> Word, Excel, PowerPoint, Outlook, Publisher, OneNote, Access, and Skype for Business on up to 5 PCs or Macs per user	✓		✓	✓
<b>Office on tablets and phones</b> for the fully installed Office experience on up to 5 tablets and 5 phones per user	✓		✓	✓
<b>Online versions of Office</b> including Word, Excel and PowerPoint	✓	✓	✓	✓
<b>File storage and sharing</b> with 1 TB storage per user	✓	✓	✓	✓
<b>Business class email, calendar, and contacts</b> with a 50 GB inbox per user		✓	✓ unlimited inbox	✓ unlimited inbox
<b>Unlimited online meetings, IM, and audio, HD video, and web conferencing.</b>		✓	✓	✓
<b>Intranet site for your teams</b> with customizable security settings		✓	✓	✓
<b>Corporate social network</b> to help employees collaborate across departments and locations		✓	✓	✓
<b>Professional digital storytelling tools</b> to create interactive reports, presentations, and more Work management tools	✓	✓	✓	✓
<b>Work management tools</b> to bring together teams, tasks, files, and conversations	✓	✓	✓	✓
<b>Personalized search and discovery</b> across Office 365 using the Office Graph		✓	✓	✓
<b>Corporate video portal</b> for uploading and sharing your corporate videos across the company		✓	✓	✓
<b>Meeting broadcast</b> on the Internet to up to 10,000 people, who can attend in a browser on nearly any device		✓	✓	✓
<b>Enterprise management of apps</b> with Group Policy, Telemetry, Shared Computer Activation	✓		✓	✓
<b>Self-service Business Intelligence</b> to discover, analyze, and visualize data in Excel	✓		✓	✓
<b>Compliance solutions</b> to support Archiving, Auditing and eDiscovery, mailbox and internal site search and legal hold capabilities depending upon subscription type		✓	✓	✓
<b>Information Protection</b> including Rights Management and Data Loss Prevention for emails	✓		✓	✓
<b>Advanced eDiscovery</b> with Predictive Coding and Text Analytics				✓
<b>Advanced security for your data</b> that helps protect against unknown malware and viruses and provides better zero-day protection to safeguard your messaging system				✓
<b>Analytics tools</b> for personal and organizational insights with Power BI and Delve Analytics				✓